

At present, we have an excellent opportunity for an Accounting Analyst in our Arlington, Texas location.

Position Summary: The Accounting Analyst is responsible for collecting and preparing accounting data to support evaluation and forecasting of operating results.

Responsibilities include, but are not limited to:

- Audit expense accounts
- Fixed assets reconciliation and depreciation, monthly book expense and reconcile to GL
- Follow up on sales/accrued sales vs. shipment discrepancies with IT department
- Prepare cost of goods sold journal entries as needed
- Research AP, AR, Inventory, Tax and GL issues when necessary
- Prepare and send manager's financial statements
- Balance sheet reconciliation
- Sales and rebate forecasts
- Month end close
- Other duties as assigned

PREFERRED QUALIFICATIONS:

- Bachelor degree in Accounting
- Advanced Excel skills
- Knowledge of GAAP
- 3 years experience in Accounting